

Powered Mobile Equipment (Forklift) Safety Accountability

This applies to all clients and event contractors who will be providing their own forklift operated by their own employee(s) and/or preferred contractor at the Edmonton Expo Centre.

Under the Alberta Occupational Health and Safety Act, Section 2 (Obligations of Employers, Workers, etc.) and the Alberta Occupational Health & Safety Code, Section 19 (Powered Mobile Equipment), the Edmonton EXPO Centre has a duty to ensure that workers, clients and event contractors (including sub-contracted companies) in our facility are aware of their responsibilities and duties to safely operate a forklift.

Clients and event contractors must ensure:

1. The forklift has a durable and legible load rating chart that is readily available to the operator
2. The forklift has a valid third-party certificate of inspection and the manufacturer's specification for safe operation is followed
3. The forklift operator is qualified and has a valid training certificate. The operator's training ticket must always be available on-site
4. The forklift operator must wear a high visibility safety vest and steel-toe footwear
5. The forklift operator observes the proper speed limit, honks when passing through blind spots, has blinker lights on and uses a spotter as needed
6. Cell phone use is prohibited when operating and/or driving the equipment. The forklift operator must wear a seat belt at all times and operate without the influence of drugs and/or alcohol

If further clarification regarding this safety accountability sign-off sheet is required, please consult your EXPO representative or point of contact.

AUTHORIZATION

By signing below, the above requirements for safe forklift operation at the Edmonton EXPO Centre has been understood and acknowledged and will be part of your company's legal obligations to the Alberta Occupational Health & Safety Act, Regulations and Code.

Authorizing Name:	Company/Title:
Signature:	Date: